

Wootton Park Association Meeting
7.00pm - Tuesday 29th November 2016, South Wootton Parish Council Office

MINUTES

1. Present: Will Border, Roy Williamson, David Price, Tracey Cornwell, Wendy Border, John Marshall-Grint, Mike Gill.
In attendance: Mrs R Curtis (Clerk)

2. Apologies – Dorothy Pulsford-Harris, Diana Gotts, Matt Sturgeon

3. To approve the minutes of the last meeting – 27th September 2016
These were agreed and signed by the Chairman.

4. Matters Arising
None

5. Questions from the Public
None.

6. Correspondence
None

7. Finance
Tracey Cornwell presented the accounts which showed a closing balance on the Wootton Park Association Account of £1,545.66. And total costs of £4,298.66 on the Wootton Park Running Costs Account. There has been expenditure on play equipment inspection since the last meeting, and costs associated with the inspection for legionella and asbestos for the pavilion.
Income received for the quiz night and also car boot sale totals £385 on the WPA Account, an invoice will be sent to the Football Club at the end of the year for their share of the water and electricity at the pavilion. The 200 Club income is in a separate account which will be transferred into the WPA account half yearly.

8. Football Club Report
In Matt Sturgeon's absence Will Border reported on the following;
- The shutters have been installed in the pavilion, costing £590. £190 has been requested from committee, David Price proposed that this should be paid and seconded by Roy Williamson and all agreed. Tracey Cornwell asked if an invoice could be provided for this. Will Border to request one.
- The defibrillator has been installed with an extension cable. It is now required to be hard wired into the pavilion, which should be done when work is done in the kitchen area.

9. Risk Assessments and Play Equipment Report
Rachel Curtis presented the risk assessment completed on the open are of the Park, which was discussed. Tracey Cornwell presented the risk assessment completed for the pavilion, matters arising from this is the need to do PAT testing on appliances, football club to be asked to arrange this. Also circuit testing, emergency lighting testing, SWPC to arrange. Both Tracey Cornwell and Rachel Curtis said they would look at a Fire Risk Assessment.
Will Border presented the play equipment report which highlighted there is no signage to warn of open water in terms of the pond and surrounding dykes. It was discussed that previous signs have been vandalised or removed. The idea of an information board in the entrance near the car park was discussed warning of the areas of open water.

SWPC have employed a handyperson. She starts in January and will work 15 hours per week in the winter and 25 hours per week in the summer.

The renewal of the grass cutting contract was discussed, Will Border presented 3 quotes, he said he felt he now had a good relationship with CGM. Two quotes were similar in price and the third significantly higher. It was decided to defer making a decision regarding this until the next meeting. In the meantime, it was decided to ask one of the contractors to cut the hedge along the cycle path and see how well they carried out the job before making the decision.

There is a problem of chaffer grubs on the park, about 3 areas in total, each about 5 metres square, they are notoriously problematic to treat and it was agreed to only treat the patches which fall in the area of the football pitch. This will be done next year if required.

10. NCS/Community Pay Back

NCS - next project in February, possibly some clearing in the dyke.

Community Payback – working well on the 1st Sunday of each month. There is however a condition to provide a toilet which makes jobs time consuming as if someone needs to use the facilities at the pavilion the group have to pack up there tools and go as a group with a person from the WPA giving them access. The possibility of converting one of the doors to include radar key access was discussed.

11. Green Gym

The bulb planting on 23rd October was successful and each of the 12 people attending received 2 time credits. Both Parish Councils have discussed the idea of purchasing a bulk amount of time credits, NWPC were in favour, however SWPC had some reservations of the cost. There is now an option to buy 400 credits for £750 which David Price will take back to SWPC for their consideration. The credits would need to be bought in April and it was thought that the handyperson's workload would be monitored Jan – March to see if they have enough time to devote to WPA work before a final decision is made.

12. Specific Requests for Tree Pruning on the Park

- 40 Pingles Road, there is an Oak tree overhanging with 2 limbs on the roof of the property. The resident is prepared to pay for the cost of the work, Will Border to speak Peter Bournier.

It was decided that after advice from Dorothy Pulsford-Harris and the insurance company, not to grant residents permission to cut down trees/branches themselves as a claim could be made against the WPA in the event of an injury.

13. Events

- Picnic in the Park will be organised for May 2017.

14. 200 Club

The club now has 65 members and the first 2 monthly draws took place and the winners were as follows;

For November;

1st Prize, £26 – Ian Bromley

2nd Prize, £19.50 – Barbara Tomlinson

3rd Prize, £13 – Catherine Sharman

For December;

1st Prize, £26 – Tony Walker

2nd Prize, £19.50 – Peter Thomas

3rd Prize, £13 – Barbara Tomlinson

Income generated for the 200 Club so far is £288, less the prizes above.

15. Any other business

An e mail has come in from Anita Howard with the suggestion of a couple of projects for the park.

1. The first was for a project to make decorative planting containers and a play area with old tyres that have been painted up by the local school children. Photos of the concept were provided.

2. The second idea was to obtain the second hand play equipment that is being replaced by the Discovery Centre in North Lynn, to create another recreation area for the infants or just to add it to what we already have.

Both of the ideas were discussed at length and it was decided that the ideas had various flaws with the implementation of them, and due to potential that they would become high maintenance in the future. So the committee decided not to pursue it any further.

15. Date of Next Meeting

Tuesday 24th January 2017

The following dates to be put in the diary for 2017, each being the 4th Tuesday, every 2 months;

28th March 2017

23rd May 2017

25th July 2017

26th September 2017

28th November 2017

There being no other business the meeting closed at 8.30pm

..... Chairman

Date - 24th January 2017