

**MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING
THURSDAY 3RD JUNE - held at 7.00pm at North Wootton Village Hall**

Present: Councillors Marshall-Grint (Chair), Border, Simpson, Edwards, Merrey, Lamb, Melton

Also in attendance - Clerk Rachel Curtis, Bor. Cllr Elizabeth Nockolds

1. To confirm that all persons present at the meeting are happy with the arrangements in place to minimise their exposure to COVID-19

Everyone at the meeting confirmed they were happy with the arrangements and the Clerk noted those not able to scan the track and trace QR code.

2. Apologies – Cllr Kilham – work commitments, Cllr Nurse – prior meeting, Cllr Harper – holiday, Cllr Cox – personal reasons – acceptance for these apologies was unanimously agreed.

3. To agree the minutes of the last meetings held on Wednesday 5th May – Annual Meeting and Annual Parish (Residents) Meeting

The minutes of these meetings were agreed and signed by the Chair.

4. Matters Arising

- School car park project – The School trust will be happy to meet with Councillors to discuss this further, awaiting confirmation and to set a date.
- The Clerk has confirmed the style of bench and inscription with the family donating this and can now place the order.
- The Clerk is awaiting delivery of the clips for the new duck sign, then it can be put up.

5. Welcome a new Councillor to sign their paperwork

Marc Melton signed the required paperwork and Cllr Marshall-Grint welcomed him to the PC.

6. Law and Order

Awaiting the next SNAP/PSCO meeting to be confirmed.

7. Open Forum

- Cllr Nockolds reported there is a new mayor and deputy mayor and new leader at the Borough Council. The House on the Green planning application will go to committee on 14th June, this is for the pub to be refurbished and 7 new houses to be built. It was agreed that the Clerk should make Mr Redhead aware of this and Cllr Simpson volunteered to attend on behalf of the PC and raise community related matters in collaboration with Mr Redhead. Clerk to keep the PC updated as to what will specifically be raised.

8. Correspondence

- The WI have asked permission to hold a fundraiser on the Green selling tea and cakes for the NHS. Cllr Edwards proposed that permission be granted, this was seconded by Cllr Merrey and unanimously agreed.

10. Finance

To agree the responses to Section 1 of the annual external audit form

The Clerk read out each statement and Councillors agreed 'yes' to each

To approve the accounting statements in Section 2 of the annual external audit form

The Council approved the figures in section 2, leaving a carried forward balance at the end of 20/21 Of £58,282.

To agree the Payments List

BALANCE b/fwd	£55,370.80
002067 R Curtis – Expenses	232.93
002068 Liz Manning – Audit	150.00
002069 A Lamb – sign for Neighbourhood Plan	51.80
002070 Westcotec – May 21	250.48
002071 CGM – March/April	1,231.01
002072 Total Gas & Power – April 21	955.77
002073 CGM – Scaritrac Wootton Park	114.00
002074 Jet Reach – May	40.00
002075 Clerks Salary – June	535.60
002076 Clerks Expenses	124.49
002077 Donation to Village Hall for VJ Day	500.00
	£4,186.08

Income

12/04/21	Precept	41,143.00
23/04/21	Interest	18.57
		41,161.57

Made Up As Follows;

Saffron Building Society	£14,244.68
Lloyds Gold Deposit A/C (Easy Saver)	£72,267.40
Lloyds Current A/C	£ 4,004.40
	£90,516.48

10. Highways

Nothing to report

11. Wootton Park

- Drainage around the pavilion is still cause for concern and awaiting drainage company to attend to investigate.
- CCTV – awaiting quotes.
- At the most recent matches parking has still been a problem at Cranmer Ave and Bede Close, and after much discussion at the May WPA meeting it was agreed to ask Kings Lynn Soccer School to find an alternative venue. The Woottons Football Club were reminded however, that it is their responsibility to manage the car parking and ensure parking is considerate to the nearby residents and does not pose a hazard.

12. Streetlighting

CIL grant application for LED lanterns has been submitted.

13. Planning

- Applications considered
21/00830/F – Proposed two storey extension to create new lift access and internal alterations at West Norfolk Rugby Club, Gatehouse Lane - support
- Decisions received – none

Knights Hill – David Goddard and his team are working on ideas to put forward to the future developers of the site to try to alleviate traffic issues. They are hopeful that lobbying Borough and County Councillors will help.

Solar Farm – Cllr Marshall-Grint and Cllr Melton attended an online briefing session and were impressed with the plans and initial development and how well the scheme will be integrated into the surrounding area. The scheme is a 40 year investment, after which the site will then be returned back to agricultural land.

14. Neighbourhood Plan – to hear an update on work relating to this

Three people have come forward and expressed an interest in the project. An application has to be submitted to the Borough Council to confirm the area to be covered by the plan, Cllr Harper will look at the Borough Council questions and draft a submission.

15. Village Hall

- There have been a number of enquiries for private hire and the first farmers market was a great success with 32 stalls wanting to book for next time.
- Councillors had viewed a preliminary sketch of a new porch proposal for the front of the Hall, everyone was happy that it was in keeping with the existing building. The Committee intend to carry out a public consultation.

16. The Village

To consider quotes for the by road beside the Green – it was agreed that work to completely resurface the road would last longer than refilling the potholes. It was noted that the PC has a responsibility to maintain this road and keep in good condition. Tarmac surface was considered, but some felt that this may not be in keeping with the surroundings and Cllr Border will go back to the company to discuss suitable alternatives. The project cost will be in the region of £7,500, this will be confirmed at the next meeting and nearby residents will be consulted as to the surfacing to be laid.

17. Open Forum - Nothing to discuss

18. To confirm any items for the future agenda

Road Quotes and Specification

Woodland Gardens Culvert

The meeting finished at 8.29pm

..... Chairman

Date 1st July 2021